

APPRENTICE ROLE DESCRIPTION

(10-15 hours / week)

Ministry Area: Campus Leadership Reports to: Associate Minister/Pastor

<u>Ministry Area Purpose</u>: To help equip the saints to do the work of the ministry and deepen their relationship with Jesus.

Apprentice Responsibilities:

- Meet with ministry area direct report every week. (1/2 hour)
- Execute worship gathering responsibilities each weekend. (varies)
- Develop serve staff leaders and serve staff teams at a location. (1 hour)
- Control inventory of supplies and other needs at a location. (1 hour)
- Assist in the recruitment, onboarding and coordination of serve staff at a location. (1 hour)
- Complete tasks assigned by ministry area direct report, including projects to improve the ministry. (5 hours)
- Attend weekly classroom training and complete readings and assignments. (2 hours; encouraged)
- Attend "all staff" meeting (entire church staff) every Tuesday (1 hour; encouraged)
- Lead in responsibilities of the campus minister when campus pastor is out.
- Lead serve staff huddles.

Helpful Competencies, Skills, and Experience:

- · Ability to maintain confidentiality.
- Attention to detail.
- Great organizational and prioritization skills.
- Excellent written and oral communication skills.
- Strong computer skills; proficient in Microsoft Outlook, Word, Excel and PowerPoint and the ability to learn and utilize new computer software.

Measurements of Success:

- Continually grow in relationship with Jesus.
- Modeling of The Church of Eleven22's Code of Conduct.
- Living above reproach at all times as a disciple of Jesus Christ.
- Ability to recruit and build effective serve staff teams.
- An understanding of discipleship that results in becoming a disciple making disciples and influencing others to do the same.
- Ability to manage multiple projects/priorities successfully (meets deadlines).

