

Ministry Area: Film Ministry

Reports to: Sr. Film Minister

Ministry Area Purpose: Creating a visual medium through film so that a link can be established from visual to word with excellence.

Apprentice Responsibilities:

- Meet with ministry area direct report for 30 minutes bi-weekly.
- Attend ministry team meetings as possible.
- Design and implement communication process for {project x}
- Spend 15 hours a week completing tasks assigned by ministry area direct report. (i.e.) various editing projects, film set up and tear down, learning editing programs and systems, etc.
- Assisting the producer with various tasks (i.e) email contact with potential guests who may appear in films we produce, setting up meeting between potential serve staff and the Film Team, (i.e)
- Production Assistant (PA) on all film sets

Helpful Competencies, Skills, and Experience:

- Ability to maintain confidentiality
- Knowledge of Microsoft Office Products
- Basic editing and working knowledge of Adobe software a plus but not required
- Basic knowledge of cameras a plus but not required

Measurements of Success:

- Model The Church of Eleven22 mission, purpose, and core values
- Strong communication (verbal and written) and interpersonal skills
- Manage confidential and sensitive information with discretion
- Possess strong organizational, planning, and problem solving skills
- Possess strong technical knowledge in film and editing
- The ability to Disciple others with their walk with Jesus Christ